

April 2024- BOARD MEETING MINUTES

Financial- Beth

**Total Income: \$48,140.12

**Total Expenses: \$30,389.25

**Quickbook Balance: \$67,448.75

-Book Fair money went under the "Book Fair" line in Quickbooks; All for Books money will come back out

-Spirit Night checks have been deposited

-BoB transportation check/invoice paid- waiting on who to invoice (\$179.80)

-Popsicles reimbursed; CTA reimbursements still waiting to receive them all (\$613)

-Beth to deliver Son Dance petty cash, vendor checks, guest list to either Amanda or Ashleigh

-Board agreed to fund \$85 for a new incubator for chicks

-Gift cards for the front office during TAW is \$50 GC and flowers

Fundraising- Kay

-Sponsorship materials all added to the drive

-Sponsorship thank you notes for sponsors

-Sponsorship stickers to be delivered to CTA sponsors

Communications- Holly

-Son Event, TAW, Beginners Day, Kickball Event, End of Year parties- Holly will push these details out accordingly per the assigned dates. Advertised through social media.

-Holly suggested having 2 separate volunteer breakfasts. The first one will be held on May 10 9-10am for K-2 volunteers. This breakfast will serve as a thank you but also to gain more interest for various volunteer positions in the upcoming school year. The second breakfast will be held on May 17 for current volunteers.

-Holly to set up a meeting with Ashleigh to transfer VPC.

Member at Large- Cheryl

-Marquee: Son Dance 4/13, Beginners Day 4/17, K performance 4/25, TAW 5/6-5/10, Trass was nominated as District Media Coordinator

General Updates

-Board Positions- Ashlei to VPC, Holly to VPF, still in need of a secretary

-Clothes Bin Partnership- flyers have been printed and distributed

-Publix Partnership- Jamilyn- no update; still trying to connect with contact

-School tours are finished for this school year

-3rd grade field trip expenses-

-Principal Appreciation Day- May 1st- Flowers and Lunch

-JLG Sponsors initiative for the fall Maureen Wallace would like to take the lead and will join us with her ideas at the May meeting

-Hough Scholarship Update- Ashlei to reach out to Hough High School to see where they are and then will set up a collection date

-Tomme gift card for the K performance on 4/25

COMMITTEE MEETING MINUTES

Art Expo-Ashlei

-Only use masking tape for artwork next year 😊, Budget was under \$70. Ms. Gibson, Amanda, Ashlei and Holly will remove art work. We will need to restock tape for next year.

Yearbook- Beth

-Last set of pictures from CTA were given to Beth on 4/12. Pictures will be positioned and send out 4/12, Friday night.

Hospitality- Jamilyn

-TAW is set to go. I have placed orders for Moes, The Pie Shop and personalized cookies. Decorations and bags have also been purchased. Bekah and Nikki have reached out to room parents . All but 8 have responded. Nikki to reach out again to make sure all classrooms are covered. Ms. Cohen does not have a room parent, but will be taken care of . Nikki will create a list for Bekah to do at the beginning of the year.

-Holly has an electronic file to be placed in teacher's mailboxes to go home in next week's Thursday folders 4/18. Nikki will reach out to room parents once more to make sure all money is being collected within the time frame. Brammer will send out reminders via parent square.

-End of Year party - we will address after TAW. Time will be 1:30-3:00pm on 6/7/24. Communicate to teachers to select a spot outside if they choose to.

Book Fair- Allie Spencer

-\$19,363.41 collected; last year we collected approximately \$16,000. Cash taken was \$4,249.78 and \$400 in Scholastic Dollars. The total Scholastic balance is \$733.54.

-Next year the Book Fair will be March 17-21 (set by Scholastic). Ms. Freeman won the raffle basket (\$50.00, earrings and a bracelet stack).

-Concern: The teacher e-wallets were a bit confusing with parents. For next year it has been suggested to change the wording to make it more clear on how to use.

-Concern: Next year we may need to set up all 3 registers.

-Allie Spencer will stay on as Book Fair chairperson.

Celebrate the Arts (CTA)- Kristin Lester and Tiffany Rhodes

-Begin fundraising earlier next year (suggested maybe a fun parent talent show; have the parents perform—just a thought).

-CTA Club- (Tiffany wondering) paperwork must be submitted early to start a club at the beginning of the year

-Stage- we have a beautiful stage to use. Tiffany asked what or how we can better take care of it? Add better lighting perhaps waxing the stage floor. Where can we better position the toys used by AfterSchool Enrichment Program? (possible questions for admin?)

-Concern- more pictures- Have 2 people taking pictures throughout the night

5th Grade Liaison/Party- Happy Whitaker

- The party will take place on June 6 from 1:30-3:00pm

-A photo booth, either Sunset Slush/Concetto's Italian Ice will be there. Happy will use Canva to design a tshirt for the students.

-We will use the same theme as last year "Peace Out 5th Grade".

Spirit Night-Ashlei Holton

-Hungry Howie's will have a night hosted on April 18 and then one in May.

-We may choose to "Pause" Handel's spirit nights in the winter due to low attendance. We will endorse the summer reading program they do if they are given out.