

## **March 2024-**

### **\*\*\*\*BOARD MEETING MINUTES\*\*\*\***

#### **Financial- Beth**

\*\*Total Income:                   \$42,359.24

\*\*Total Expenses:       \$31,926.35

\*\*Quickbook Balance:       \$62,826.89

-Davidson Flower Co. order will be placed for day of carnation delivery for CTA Talent Show performers and show choir performers

#### **Fundraising- Kay**

-Sponsorship logos and packages will be added to the drive so Holly can just drop for sponsor sign

-Kay to write thank you notes to our CTA sponsors

-Sponsorship stickers to be delivered to CTA sponsors

#### **-Communications- Holly**

-Holly to push out all media posts for the following: Spirit Night reminders, CTA vendor promotion post, CTA/Art Exp, Book Fair and the ending sale for the yearbook

-Holly will announce tours for new K students. There is one more tour in April.

#### **Member at Large- Cheryl**

-Marquee: K tour (3/12 at 9:30), Early Release Day 3/13, Book Fair 3/18-3/22, Art Expo and Talent Show 3/31, No School 3/29

#### **General Updates**

-Board Positions- Currently we have no volunteers. Please continue to reach out to others you may feel would be a good fit. Holly to push a media announcement as well.

-Servants with a Heart will take place on 3/13 from 7:30am-12:30pm.

-Another media push was made for CTA and Book Fair volunteers. It will also be mentioned in the monthly newsletter for volunteers for each event.

- Cornelius Elementary School will partner with Clothes Bin. We will receive \$.07 per pound
- 3rd grade field trip expenses- Possible donation towards the travel expenses for the buses

### **General Updates Continued**

- Publix Partnership- Jamilyn will connect with Publix to find out if we have one, if we have a check coming in, OR if we need to sign up OR reactivate it
- School tours given every 2nd Tuesday of each month (March and April remaining)
- JLG sponsorship initiative for the fall. Maureen Wallace would like to take the lead and will join us with her ideas for the April meeting
- Hough scholarships have been initiated and delivered to the school by Ashlei
- Beginners Day is slated for April 17. A table will be set up near the library. Looking into getting little memorable things for the families to take away (cups, pencils, stickers, etc. )
- Tomme will receive a gift card for the performance on April 25
- Voted "yes" for 70 carnations for the Talent Show participants in lieu of shirts \$150

### **\*\*\*\*COMMITTEE MEETING MINUTES\*\*\*\***

#### **Art Expo-Ashlei**

- The theme for this year is "Wild About Art"
- Students are creating Animal Pictures through art class
- 3/11-3/15- will need volunteers to help hang the art work around the school
- All art work will be removed the day before spring break.

#### **Yearbook- Beth**

- A message was sent out to 5th grade parents about sending in baby pictures of your child for the yearbook
- Media push was made again for candid pictures for the yearbook (also mentioned in the monthly newsletter)

### **Hospitality- Jamilyn**

-Jamilyn emailed Nikki, Bekah and Holly about the theme of TAW. This email was sent out so Nikki and Bekah could coordinate student friendly daily activities for the teachers. Communication will be through Parent Square and paper fliers

-Jamilyn shared with Holly to inform her of the theme so she could create a coordinated post for media purposes.

-Jamilyn has daily activities set up for teachers including various treats and lunch from Moe's.

-Laurie Schwinn and Jamilyn have been talking and agreed on March 27 for the delivery of some breakfast treats for teachers. This will be delivered through Schwinn CPA.

### **Book Fair- Allie Spencer**

-Communication going home on 3/7; Products to be delivered on 3/14; Set up will be 3/15 after school; Begins 3/18

-Sign Up Genius has been posted. It is pretty much full. Allie will check to make sure that all volunteers are registered volunteers and have been cleared by the district

-Allie will pick up a Raffle Basket created by Nina's Boutique for the Teacher Preview Day. Jamilyn will provide grab and go breakfast goodies for the Teacher Preview Day (3/18). Teachers will preview on the morning of 3/18.

-Jamilyn and Cheryl will help Allie after school on Friday 3/15 for the set up

-Allie needs cash from Beth (she will be in touch to Beth)

### **Celebrate the Arts (CTA)- Kristin Lester and Tiffany Rhodes**

-Families have confirmed the spelling of their child's name for the Name Stars. For those who have confirmed yet, Kristin will reach out to them. The stars will be printed and laminated for the children.

-Programs- Amanda to check the drive for a sample of last year's programs. If not there, Kristin will reach out to Holly for some assistance in creating.

-Quiet Signs-Possible located in the CTA container. If they are not, more will be created.

-Sponsors signs to be hung on either side of the stage, Sponsor banner hung on the back curtain (Kay will update the drive so Holly can just drop in for the sponsor signage).

-Amanda will laminate the signs for the Art Expo.

-Day of Flower order for performers AND the Show Choir (Amanda will order and deliver on 3/21)

-Amanda and Ashlei will confirm 2 Green Rooms plus the hallway for CTA.

-Tiffany to reach out to Shannon Ball to be the photographer; Kristin to follow up

-Kristin/Tiffany will confirm props and the Run of Show for the day of

-Volunteers still needed for CTA night of. A media push will go out as well as it being mentioned in the monthly newsletter.

-Whit's Frozen Custard and Zimi' Hot Dog Stand will be at CTA

-Amanda would like Board Members to be present at the school around 4:00pm on the day of the event.

-White Boards will be used to indicate when it's good for the performers to "GO" (Amanda will bring these in)

-Amanda will create a ConnectED to be played on the 15th and the 20th as a reminder for the big event.

### **Son Event-Sarah Towe and Carrie Schroeder**

-Will be a recap of the Daughter Dance

-Food to be ordered, balloons and a Give away all to be ordered for the night of (all other supplies can be reused from the Son Dance)

-Carrie will set up a Sign Up Genius for Friday night to help decorate the gym and hallway areas

-Volunteer Needs- will use high school students

-"Big" games will be placed in the back of the gym (Connect Four, Ring Toss, etc.)

