

## **February 2024- BOARD MEETING**

### **Financial- Beth**

-Spirit Night checks have been received (Handels, Hungry Howies)

-Grant payment updates/gift cards (Bauer- first aid certificate, \$36, Tomme-  $\frac{2}{3}$  grade performance music and kazoos, \$194.70, Warren- Teacher of the Year \$50, Assistant TOTY- \$50)

-Beth will take out Petty Cash for the Daughter Dance 2/3/24

-Checks to be cut by Beth for the DJ, Officer Rowe, Rebecca and the Photographer (all for the Daughter Dance)

-QR code for JLG- Holly and Beth will work on this detail, Beth will email Mauren Wallace and circle back around about the total monetary amount.

\*\*Total Income:       \$42,689.58

\*\*Total Expenses:     \$29,199.48

\*\*Quickbook Balance: \$63,767.42

### **Fundraising- Kay**

-Sponsorship Sign has been installed. The replacement sign each year will be about \$86.00.

-Sponsor Decal for Everest has been delivered

-CTA sponsorships collection will begin this week, packages ranging from \$150-\$300

### **Communications- Holly**

-Holly will take care of the Teacher of the Year and Teacher Assistant of the Year post.

-Holly will post Spirit Night reminders via Facebook.

-Holly will send a blast out for DD, CTA/Art Show Expo, Book Fair and Yearbook purchases

-Holly will send out a last call to turn in permission slips. The new date is Tuesday, Feb. 6th at 9am.

-Holly will post about the CES tours for new families and or new rising K students.

-Holly will post about Election announcements to the general public in due time.

-Cheryl will look at the calendar and get back to Holly about sending a blast out for all of our sponsors. There will also be a notice in Thursday folders indicating a huge thank you.

### **Member at Large- Cheryl**

-Bathrooms have been restocked

-Marquee: K tours beginning, 2/14- Early Release Day, 2/19- No School, 2/22- 2nd and 3rd grade performances

The theme for this year's Daddy Daughter Dance is Glow Theme. It will be from 6-9pm. A sign up genius will be sent out to solicit a small group of people to assist with set up.

### **Daughter Dance- Cheryl**

-All set for 2/3/24

-Volunteers are coming in on 2/2/24 at 3:30 to help set up and decorate

-All decorations will be reused for the Son dance coming up. We can change the colors for the FB post and the posters around school.

-Photographer, Officer Rowe and Becky have all been booked for the Son Dance. Still waiting on a DJ for the event.

### **Art Expo-Ashlei**

-The theme for this year is "Wild About Art"

-Students are creating Animal Pictures through art class

-Ashlei to handle the yearbook winners

3/11-3/15- will need volunteers to help hang the art work around the school

-Black History Posters will be hung on a bulletin board

-All art work will be removed the day before spring break. This means that Art work would have been up for approximately 3 weeks.

-Holly will work on class name signs but adjust to add an animal design/picture on it.

-Ashlei will provide Holly with a list of additional or new name tags needed .

-Class name signs and other additional signs will be sent to Staples to print and laminate.

-\$175-\$200 approximate budget

-Chick Fil A has graciously provided gift cards for all students who participate in the Black History Drawing contest.

### **Yearbook- Beth**

-Beth needs to reach out to the company about the layout of the pages within the yearbook

-Beth stated that more candid photos are needed

-Sales thus far are good. Beth can check the sales record each weekend.

-Amanda will reach out to Brammer about sending out an all school email to teachers asking for any candid pictures of students.

### **Hospitality- Jamilyn**

-1/25 Breakfast spread for the teachers hosted by LKN Skin and Body was a huge success. Amanda reached out to Trish to say "Thank You". Trish (LKN Skin and Body) is working with other local businesses to create a basket for the teachers for the Book Fair.

-Jamilyn will order Crumble Cookies for a special treat for the 100th Day of School 2/12

-Birthday Lunch for Holbrook and Brammer to be delivered on 2/9.

### **General Updates**

-Board Positions and Elections/Elections sheets will be distributed soon

-School tours will be given every 2nd Tuesday of the month at 9:30am.

-Hough Scholarship- Ashlei has reached out to Hough. Posters are out in Hough and the applications will need to be reviewed once all are in

-Beginners Day is April 17th- Light Refreshments may need to be available

-Tomme will be given a gift card for her hard work on the performance. \$100 gift card and \$20 flowers

-Beautification Clean Up Day is scheduled for the weekend following spring break April 14th (Sunday).

-Spirit Week on the next admin agenda (end of Feb)

-Mental Health Series- Keep thinking on ideas for a speaker

-Cheryl received quotes for some new and fun playground equipment and will send them out to the board.

-Cheryl is rolling off as the Member at Large position, Holly is rolling off of the VP of Communication position, Jamilyn will roll off of Secretary and Hospitality Chair and go into the position of President Elect.