

## **September 2023- BOARD MEETING 9:57am**

### **Financial Update**

- Budget report and bank account review
- Subscription payment updates and grant fulfillments
- Gift Cards have been delivered: Beautification (\$500), Printing/Admin (\$1,000), Holbrook incidentals (\$500), Club lists will be released and gift cards will be delivered shortly after
- Tax return update will be done with a contact to Jen
- The audit for 22/23 was held on Aug. 8, 23 and all went well.

Total Income: \$1,522.00

Total Expenses: \$18,413.79

Quickbook Balance: \$30,798.30

### **PTO Projects**

#### **Vote on Grant Requests:**

- Bunyan revoked her grant request once finding what she needed in the building.
- Rosebrook Robotics: grant request approval for \$398.98 with the suggestion to raise the extra money or use Donors Choose to produce the remaining funds needed. PTO can definitely help with advertising to raise the extra money as well.
- Yes to Fitch (\$400) for National Board Certification
- No to Tomme request for an \$800 rug. If she is able to find a rug for a lesser price, then we can revisit.
- Yes to Trass for Battle of the Books
- Yes to Bunyan Bully Prevention Program (Jim Basketball Jones) \$1950 : This will be taken from our Mental Health Expenses

### **General Updates**

- PTO has a debit card now, BUT BETH is to hold onto it. Will give out to Board members if and when needed.

- Spare Time cards have been reset but only good for 3 months before they will need to be reset again; One box of Tenders cards are remaining

-Club lists will be released at the end of month

-New special is called the Learning Lab (replaced Mindfulness). May need additional support because it is being taught by guest teacher, Ms. Concepcion . Typing, handwriting and cursive

-Officer Rowe plans to have some special programs for students and buddy lunches.

-Water Safety Speaker at the EOY . Reaching out to George Bernzey to see if he can assist.

### **Communications**

-Newsletter can be submitted same as last year

-SIT post and vote on position

-Parent Social (9-14) Posts : General Board meeting will be added

-HT Rewards Post and Cougar Dash Posts to come

### **2023/2024 Committees**

-Community Nights (Toby); Hungry Howies still going strong; Parent Social set for 9/14; Community Nights to consider are Nina's, Inspired (possible Holiday Night), Sidebar (possibly a Thursday night), Five Guys, Waterman, Handels, and El Toro (spring family event)

-Shannon Ball update for Parent Social on 9/14. Keith Wilson playing and Taste of Hawaii Food Truck will be there. 50 people allowed inside the building. If weather does not cooperate we will have tents for coverage. Nametags will be delivered by Amanda; Shannon will have a table; Cheryl is taking care of the Raffle Basket; we will hold a competition within the classes. The class that has the most participation will win a pizza party. Cheryl will bring jenga, Connect 4 and Amanda will bring Cornhole boards.

-Holly will send out a reminder for Parents Night Out through FB blasts; General board meeting at the parent social 9/14

-Son Event/Dance update with Sarah and Carrie is pending; Grabbing coffee with both of them to discuss more details

-Potential Talent Show Chair Volunteer : Dominique Johnson (still confirming)

-Beautification Committee: Nicole Brown/Ashlei Holton will host a clean up event in late Oct./early Nov.

- Spirit Wear: Holly to transfer Square and merch responsibilities to Beth; Holly to introduce merch deliveries to Beth and Jackie; Orders from MTT have been delivered; Additional orders will arrive 2-3 weeks; No merchandise will be sold at the parent social; We will count the remaining merchandise to be put on the website

- Room Parent Meeting- Meeting was held on Friday Sept 8 where monetary outlines were discussed and online materials were updated. Classroom pictures taken should be submitted straight to the yearbook link when available; Rebekah Wyman is shadowing Nikki Donahue right now in order to take over next year.

-Cougar Dash- Kay and Cheryl to co chair the roles and responsibilities; still looking for more leads on volunteers; weekly meeting with Amanda and Ashlei will occur this year just like last year. These were very helpful last year with monitoring things as we get closer.; Cheryl and Kay are working on the Sponsorship Packet Proposal (will also reach out to Rob Johnson from Little League for a sponsor); Count date has been established for Oct. 27 after dropoff

-Actionable Items include: Book Hough Cheerleaders and Band for 9/22 pep rally; gift cards for students (tenders/chick fil a); Order signs to showcase prizes ; Contact Ms. East to confirm mobile sound unit w/microphone and dongle for Iphone connectivity for music; Schedule Cornelius the Cougar; Schedule weekly meeting the the Cougar Dash committee; Assign Pre-Dash tasks; Order tattoos; Collate Dash packets with tattoos to put in Thursday folders 9/22; have a small bag of candy to throw out to students at the pep rally

Other Key Items to have on the Table: prizes, cost and vender; Cook Rental - sound equipment for the DASH (will need the sound to carry across the field, 3 speaker set up triangularly with a microphone)