

PTO Board Meeting Minutes

When: March 2, 2023

Location: PTO Meeting Room

Exc. Board Meeting called at 10:23am

Committee Update

Son Event- Sarah Towe and Carrie Shroeder

1. Event to be held at Spare Time on March 26 from 2-5pm.
2. Posters were hung with tape throughout the school
3. Thursday folders were stuffed with the event fliers to go home
4. Supplies can be picked up at any time to decorate
5. Possible sponsor of Leafspring, but hasn't reached out as yet of date for this meeting, so we are not counting on it; Perhaps for a later event in the year
6. Square/Cash box will be brought in by Jen
7. Possibility of adding another Drop Down box if more Arcade Cards were wanted
8. A list will be provided to check individuals in

Community Night- Toby Partridge

1. El Toro Night- March 2, 2023
2. Hungry Howies next event will be March 9 ; the delivery method is also available for purchase that will go towards the school
3. Possible Food Truck event to show support for them (not sure; will discuss at a later time if needed)
4. Inspired Event- Will discuss again with shop owner in April to see about doing a Sip and Shop event and also a morning where Dads can take the kids in to pick out Mother's Day gifts
5. Nina's Boutique- we will reach out early next school for a possible event.
6. Sidebar Event- April 20 Parent's Night Out
We will receive 20% of sales that night
There is a certain number of occupants allowed in the space at one time (this will be determined by the time of the event)
Will determine if they have a graphic they would like us to use to advertise or if we can design one of our own
This is ONLY be promoted electronically due to the alcohol issue
7. Uplift Med Spa would like to work with us to do something special for TAW.
Jamilyn is in touch with the owner and will report back in April

Celebration of the Arts- Nicole Monacell

1. Theme this year is: Think Spring
2. The art Expo will display items pertaining to spring
3. Black History Month, Writing Club and the Yearbook Design Winner will also be displayed with the Art Expo.
4. Holly will work on the signs that will display the art work
5. Ashlei will acknowledge Nicole for her well done work with Celebration of the Arts over the years

Hospitality- Jamilyn Liebler

1. A small snack/treat will be given out to teachers on March 28 since March 27 is an optional Teacher workday. We will most likely do some breakfast snacks for them.
2. Teacher Appreciation Week is May 1st-5th: Theme this year will be " If you give a Teacher a"
Cheryl is creating a picture of the mouse to go along with the week theme.
3. Amanda is reaching out to Port City to possibly cater lunch for the teachers one day during the week.
4. Jamilyn is looking into NY Butcher or Choplins to cater lunch for another day during the week
5. We will have the following through the week: 1 day of breakfast, 1 day of snacks on the cart, 2 days of lunch, 1 day of cookies with lemonade

Beautification- Nicole Brown

1. Spring Clean Up will be on March 12th from 2-4pm

Book Fair- Jen Saxton

1. Discussion of a new Committee Chair for this position next school year; would like to have some financial background since there is a lot of money transfer going on
2. The book fair will be open the same night as the Talent Show and remain open during all performances
3. On the week of the book fair, that Monday will be Teacher Preview Day (breakfast treats, and raffle will be provided for staff members)
4. Reminder fliers will be sent home in Thursday folders, March 9th.
5. Sign up genius is done for teachers to sign up for preview day
6. Sign up genius has been set up for volunteers to come in and help throughout the week.
7. Jamilyn will bring in breakfast items for teachers on the morning of March 13th at 7:30am
8. Cheryl is creating the teacher pocket board.

President- Ashlei

1. Assessing the budget to determine if an ice vest and ice collar can be purchased for the mascot uniform.
2. Contacted School of Rock for guidance regarding what new sound equipment would be best for our school needs.
3. Met with Pastor David Judge. He is opening a new preschool. He wanted to discuss our involvement , but we are not an extension of CMS so we declined further meetings as his objectives aren't in line with our mission of providing resources for students and staff.

Treasurer Update- Jennifer

1. Once the new treasurer is determined Amanda, Ashlei and Jen and the new person will meet to discuss the transition and to review the standing budget
2. Jamilyn, Jen, Amanda , Ashlei and the new treasurer will meet at the bank to add the appropriate individuals to the signing of the checks.

Total Income: \$52,243.38

Total Expenses: \$34,832.07

Quick Book Balance: \$55,025.43

VP of Communication- Holly

1. Request for all board members to look closely at the newsletter for info before sending it off to Brammer
2. The calendar that is currently out will be looked over and assessed by Ashlei and Amanda.
- 3.

VP of Fundraising- Keri

1. Sent email out to the Jeep Dealership
2. Will reach out again to look over the Guest Speakers website for possible dates to sponsor.
- 3.

Member-At-Large- Cheryl

1. The marquee was updated with the appropriate information
2. Possible combo event for next year of parent/child events over one weekend
3. Still discussing the storage unit; Possible table until the summer meetings