

PTO Board Meeting Minutes

When: January 4, 2023

Location: PTO Meeting Room

Called to order by Ashlei Holton at 8:51am

Committee Update

Yearbook Committee- Rachel Pritchard

1. Rachel will follow a very loose template and use at her discretion
2. Key Events to include in the yearbook: Daughter Dance, Celebration of the Arts, etc....
3. Amanda and Ashlei will get club info/special classes for the yearbook info/pictures.
4. Rachel can email Holly a short blurb for the teachers as far as pictures go- Holly will email to Brammer for approval who will then email to teachers.
5. Parents will have the opportunity to drop photos into a "folder" for the yearbook. This opportunity will be discrete and only the parent can see his/her photos.
6. A DO NOT USE list for photographs will be obtained through Swinney

Daughter Dance- Shannon Ball and Happy Whitaker

1. Remax Realestate was gracious enough to donate \$1000.00
2. Cost of dance is \$25
3. The theme this year is Sock Hop
4. Possible French Fries, milkshakes will be served (more snack food than real legit dinner food)
5. Tickets will go up on 1-12-23 on the PTO website
6. Cash or CC at the door as well

Beautification- Nicole Donahue **Brown**

1. Pots were replaced and dead plants were removed. The storm drain in the carline was cleaned on 1/03 but it still backs up with heavy rain. This has been reported to Holbrook.

Hospitality- Jamilyn Liebler

1. Back to school lunch on 1/03 was a success with the teachers. They enjoyed it and we thank M/M Knipp (grandparents of Knipp children) for providing it for us
2. Starting to brainstorm theme ideas for TAW week
3. Nothing big coming up in FEB, March or April. Next big push will be TAW.

Advocacy- Amanda and Ashlei

1. Assistance for the family that had a fire in their home- toiletry items, cleaning supplies were all donated

Assistance for Ukrainian family - bed purchased by Sweet Dreams. **Bed was purchased by Advocacy fund and mattress were donated by Sweet Dreams**

President- Ashlei

1. Trass Update- Notes under the Treasurer
2. Yearbook cover winners: Front- Charlotte Zentner(4th Warren), Back- Quinn Fuller (3rd Jeffcoat and Orlando)
3. Hough Scholarship Applications sent to Shelley Suter, Student Services
4. Thank you cards for our sponsors will be written out by Ashlei and Amanda
5. Admin meeting with Holbrook and Brammer will be held on 1/09

Treasurer Update- Jennifer

1. \$230 was approved for the Writing Club t-shirts
2. \$50 to Parris was approved for reimbursement for food
3. \$400 was approved for Fitch
4. Ms. Trass submitted information for books for the library; Amanda will speak to Trass in regards to “digging a little deeper” into finding some more deals or packages on some of the books that she is requesting.
5. Jamilyn to be added as a signer for checks
6. Rotary check for Advocacy Committee was approved

Total Income: \$51,123.43

Total Expenses: \$32,580.10

Quick Book Balance: \$54,630.75

VP of Communication- Holly

1. March newsletter will include information on board election spots for upcoming school year
2. Reminder signs for the purchase of a yearbook to go along carline drop off and pick up
3. Reminder fliers will go out to students for the yearbook
4. Gratitude Tuesday/Thankful Thursday-Nikki Donahue
5. Hand held signs to say “Stop” signs, or “Pull Forward” signs for carline dropoff and pick up will be mentioned to Holbrook.

VP of Fundraising- Keri

1. Asking for a breakdown of the expenses for Cougar Dash
2. Possibility of Jeep Crysler of Cornelius for a top supporter of an event- Keri will talk with Nicole
3. A possible Moms Night Out is still in the works. This event may be a spring event for the school.

Member-At-Large- Cheryl

1. Marquee will be swapped out after the Jan. 3 meeting
2. Bathrooms will get a check and also check on the amount of the K cups in the staff lounge.
3. Valentine decorations in the front office area similar to the winter decorations there back in December.

