

PTO Board Meeting Minutes

When: April 6, 2023

Location: PTO Meeting Room

Exc. Board Meeting called at 9:24am

Committee Update

Room Parent- Nikki Donohue

1. Will communicate TAW to room parents after spring break (email to go out with details)
2. Powertime is done for this year!
3. End of Year Parties (when, time, possible designated area outside and an activity from each room parent)
Money to be collected from parents for teacher EOY gifts
4. Possible Room Parent Chairs will be contacted by Nikki to see if there is any interest.

Hospitality - Jamilyn Liebler

1. TAW- May 1-5 2023 The theme is "If you give a Teacher.....".
2. There will be 2 days of catered lunch, 1 day of a mobile snack cart, 1 day of breakfast goodies, 1 day of Crumble Cookies/Lemonade
3. Discussion of providing a possible take out dinner for teachers/staff.

Book Fair- Jen Saxton

1. This year's book fair was one of the better ones
2. Prior to this year's book fair we had \$1500.00 in Scholastic Dollars
3. This year we have a choice of taking Cash-\$3950.00 or taking Scholastic Dollars-\$8000.00 OR we can take a combination of both cash/scholastic dollars
4. Decision - \$3000 in Scholastic Dollars and the remaining in cash
5. Mrs. Trass will be added as an authorized user in the scholastic purchasing area.

President- Ashlei

1. Assessing the budget to determine if an ice vest and ice collar can be purchased for the mascot uniform.
2. Contacted School of Rock for guidance regarding what new sound equipment would be best for our school needs.
3. Met with Pastor David Judge. He is opening a new preschool. He wanted to discuss our involvement, but we are not an extension of CMS so we declined further meetings as his objectives aren't in line with our mission of providing resources for students and staff.

Treasurer Update- Jennifer

1. Discussion of Tenders/Spare Time gift cards: Do we purchase more boxes or let the cards run out. Do we continue with the cards or maybe purchase more or from a different institution.
2. Son Event- great turnout (possibility for next year to have with/in coordination with Daughter event)

Total Income: \$54,821.62

Total Expenses: \$37,353.78

Quick Book Balance: \$62,602.41

VP of Communication- Holly

1. Board voted to approve the subscription of Canva to help with images for communications via website/FB.
2. Holly will create all digital communications for events from now on
3. Side Bar Bottle Co. (Thursday, April 20 4-9pm)
4. Kendra Scott (Sunday, April 23 12p-2pm)
5. Inspired at Lake Norman (Saturday May 6 10am-1pm) **Confirm end time with Toby

VP of Fundraising- Keri

1. Robin Smith mailed in the check for \$10,000.00 from the Jeep Dealership.
2. Discussion for every student to receive a "Summer" book at the end of the year. We will order a stamp that says, "On behalf of PTO....."

Member-At-Large- Cheryl

1. The marquee was updated with the appropriate information