

November 2022 Board Meeting  
November 3, 2022 in PTO Office  
Meeting Called to Order: Ashlei Holton @ 8:52am

### **Committees**

#### **\*Community Outreach (Toby)**

1. Community Nights @ Hungry Howies- Next Thursday 11/10
  - Averaging About \$100 an event
  - Next event 12/8
2. Sip and Shop at Inspired Gift Shop- Thursday, Nov. 17 2-8pm
3. El Toro Night to be held in January as a "Welcome Back" event
4. Urban Air possibly to host a Mother/Son event
5. Side Bar- to possibly host a Mom night out in the spring pending Holbrook approval (Brittany Hagerman is the owner)
6. Hideaway Bar- possible event early next school year (23-24) pending Holbrook approval

#### **\*Hospitality (Jamilyn)**

1. Candy was placed in the lounge last month (October)
2. Cookie Walk is on this year. (12/12) date pending approval
  - Flyer to be sent out December 1st
  - School ConnectED call will occur as a reminder
  - Homemade/Store bought cookies to be delivered to the school
  - Jamilyn will purchase boxes and get volunteers to help with the event
3. 12 Days of Cornelius
  - Neighborhood Church will assist with this event (maybe 2 days)
  - Hospitality will cover 3 or 4 days
  - Creating a list of activities for this event

### **Executive Board Updates**

#### **\*Financial (Jennifer)**

1. Jamilyn to be added a authorized signer for PTO checks (Jenn to schedule date)
2. Book Bundles have been delivered by Jenn
3. Gift cards for Teacher Experiences (Wragg and Holbrook) have been refunded and delivered

Total Income-	\$52,728.16
Total Expenses-	\$31,125.44
QuickBook Balance-	\$57,226.61

#### **\*Fundraising (Keri)**

1. Print the monetary sheet for distributions of prizes for Cougar Dash
  - Once prizes arrive they will be delivered in white plastic bags with labels
  - Urban Air passes will be distributed to teachers to use as discretion
  - Chick Fil A and Andy's passes will be distributed to EVERY student
  - Possible creating a collective binder to reference in years to come for this event

**\*Fundraising (Keri)**

-Online donations - will those donating be willing to cover the surcharge of using a credit card

**\*Communication (Holly)**

1. Student Council Shirts- Have been ordered hoping for Nov. 15 delivery
2. Silipints and Tshirts will now be available on the website for holiday shopping
3. Parking sign for Ms. Kinne was put up on 11/3
4. Google Acct- Holly reaching out one more time to ask for assistance
  - Possible charge of \$6 a month if no assistance given
5. PTO communication requests for non CES related info
  - Depending how it relates to CES, Board will discuss

**\*Member at Large (Cheryl)**

1. Marquee- November 8th, 11th 23rd -25th updated 11/7
2. Bathroom Supply Check- all good
3. PTO shirt was given to Jamilyn
4. Giving Tree- set to decorate for Nov. 27 (in communication)

**\*Advocacy (Amanda and Ashlei)**

1. \$250 Gift Card for Cunningham/Bunyan has been fulfilled
2. Care Closet- About \$200 spent on toiletry items (underwear, socks, chapstick, deodorant)

**\*President (Ashlei)**

1. CES Super Fan - Nathan Horn (Fan Package winner; Hoodie winner)
2. Yearbook photos email address updated- [Corneliusyearbook23@gmail.com](mailto:Corneliusyearbook23@gmail.com)
  - Speaking with Shannon S. but have not received a YES yet
3. Holbrook Update
  - Reimbursement given for Experience Day \$50
  - District Speech Mtg to be held at CES on 12/9 (Jamilyn will provide light Refreshments
  - Cougar Dash was great success- Great songs were played, but Sound System was not loud Enough (looking into a solution for next year)
  - Bailey's Glen holiday basket approved by board
  - Show Choir is now accepting sign ups
  - Cookie Walk-Back on 12/12
4. Trass Library Volunteers- AM ONLY reshelving
  - More books? If we order, do they need to be library bound
5. CMS has changed the charge of a yearbook to be no more than \$20 plus tax
6. Powertime- Will take place Quarterly, teachers to be in touch with room parents, class parents will provide snacks and drink
7. Clubs are starting: Podcast, Fiber Arts, Unity and Show Choir

**\*Actionable Items**

1. Holiday FB push for little cougars (online school shop) (Holly's report)
2. Board approved holiday gift cards for front office staff; Lunch to be provided for Holbrook and Brammer's bdays

**\*Actionable Items Continued**

3. Holly to check the support staff to ensure that all are covered by a classroom
4. Suggestions for by-laws for amendments to Exec. Board by 11/17
5. Please encourage committee chairs to update an event or project in the Google Drive

**\*TakeAway Ideas for Dec. Mtg**

1. Mental Health Month in March
  2. Playground ideas for shade
- Spirit Rock painted in the Spring to advertise the yearbook sale  
LKN Custom Tees and Embroidery as possible Merchandise sponsor