

AUGUST 2022 BOARD MEETING

Meeting Minutes

Date: August 4th, 2022

Location: Amanda's house

Called to order by Happy Whitaker at 5:15 pm

Attendance:

Happy Whitaker-President
Ashlei Holton - President Elect
Holly Sun - VP Communication
Keri Gajewski- VP Fundraising
Jennifer Saxton- Treasurer
Amanda Knipp- Secretary
Cheryl Parrish - Member at Large

FINANCIAL Update

Quick book balance: \$24,958.02

Total expenses: \$44,700.00

Projected Net: \$1,750.00

- Flocabulary, BrainPop PAID
- \$4,500 left to spend on lounge/offices
- Jenn is in the process of filing tax return from last year?
- Jenn to schedule audit of 21-22 year/add to calendar
- Approval by Board of Proposed 2022-23 budget
Approved

GRANT REQUESTS

- **approved**-Rosebrook-robotics-\$399

PTO PROJECTS

- **Communications/Administration**
 - Bylaws reviewed, voted against a membership fee
 - Drive is under corneliusptoboard@gmail.com for good!
 - Canva email is admin@corneliuspto.org
 - Happy to ask Holbrook about School rewards
 - New Website Update looks great!!

- Spirit rock sign up - need new artist to paint the rock, Ashlei to contact Holbrook to get an onsite contact

- **2022/2023 Committees**

- Son Chairs-Sarah Towe/Carrie Schroeder
- filling the open chairs **CD, Yearbook, Store/Merch**
- Book Fair co-chair for Danielle
- Holly to post about open chair positions, yearbook, store/merch, book fair

- **Facility**

- **Teacher's Lounge-** wallpaper, table stained, frosted glass to be finished up and debuted on August 17 @staff meeting. Cheryl will stock the lounge before the debut
 - Glass Display case-** in school entry will have a new t-shirt, hoodie, silipint, PTO news print out and upcoming events flyer
 - Staff bathroom-** Cheryl to stock for before MTT
- PTO to arrive for staff meeting on Wednesday August 17th @ 11:00 am**

- **Spirit Wear**

- Happy and Holly to determine order amounts for MMT
- Happy to pick up order from Promo Threads and drop off at school for distribution
- Amanda to purchase \$100 giftcard and thank you card for designer, Jennifer Shepard

- **Meet the Teacher**

- **Staff Changes-** Gosden (1st), Crews (4th), Trass to Media, Bauer to ESL

BOARD INFO

- arrive at school to set up at 9:30 am, wear TEAM shirts
- PTO greeting table with TEAM signage Happy, Ashlei, and Amanda at front table
- Holly, Jennifer, and Cheryl at T-shirt tables
- Volunteer QR code at tables

- **PTO Welcome Packet**

- Letter from President and Board introduction
- Don't miss PTO calendar, keep in touch, fundraiser info/events

- Amanda- BooHoo Breakfast flyer to be printed and available before MTT

UPCOMING EVENTS & ACTION ITEMS

UPCOMING EVENTS

8/17 Board to staff meeting @11:30 to introduce & debut lounge with snacks

8/23- Popsicles on the Playground, 4-5 pm

8/25- Meet the Teacher, 4-6 pm, arrive by X to set up

8/29- First Day of School

9/2- BooHoo Breakfast, 9 am, cafeteria

9/9- Room Parent meeting, 9:30am, cafeteria

9/15- Parent Event

9/18-9/22 @ 10 pm-Silent Auction

9/22 Curriculum Night

9/23(or 22 or 21)-Cougar Dash Pep Rally

10/7-Cougar Dash

10/14 Cougar Dash Rain Date

POSTS/PTO NEWS

MARQUEE - AMANDA

ASAP-POP/MTT

8/26-FDoS & BooHoo

9/10-Parent Event