

Although I am not interested in serving as a PTSA officer, I would like to be the Chairperson OR Co-Chairperson of the following committee(s), or serve as a committee member (Please mark the appropriate blank "C" for Chair, "Co" for Co- Chair, or "M" for Member:

Name: _____ Email/Phone #: _____

- Auditor** (Does summer and winter audit of financials for PTSA)
- Back to School Picnic** (Plan Back to School Event for families)
- Book Fair** (Coordinate Scholastic Book Sales two times a year)
- Bronco Fund/Corporate Sponsorship** (Solicit family donations & local business support)
- Bronco Beacon** (Quarterly newsletter – gather, layout, edit, print, distribute)
- Bronco Times** (collect articles for layout, edit, distribute weekly e-note using Constant Contact)
- Character Education Awards** (monthly event celebrating Bailey Brags and Character Ed)
- Grade Representative** (grade level bulletin board, ACE Awards, Holiday and EOY celebrations) Circle one: 6th, 7th, 8th, Electives
- Grant Writing** (researching, writing, and applying for grants for our school)
- Honor Roll Celebrations** (plan and implement celebrations for A and A-B Honor Rolls)
- International Night** (Plan & implement International Night – work with Bailey staff)
- Lost and Found** (Work with student club on collecting, organizing, and donating monthly lost and found)
- Media Center** (Liaison with media staff and media volunteers)
- Parent University** (Work with Bailey and CMS on planning and implementing monthly classes for family education)
- Photographer** (Document school events – work with yearbook & communications)
- Proctor Coordinator** (Gathers and organizes all proctors for testing)
- 8th Grade Promotion Celebration** (Plan, Organize, Implement end of year ceremony/celebration for 8th)
- Reflections** (Coordinate the Reflections contest in the fall)
- Restaurant Nights** (Coordinate and promote approximately one event per month)
- Run TOO Overcome** (Plan, Promote, Implement March Event)
- School Beautification** (Indoors – Bulletin Boards, seasonal décor)
- School Beautification** (Outdoors - Maintain school courtyards)
- School Rewards** (Box Tops, Campbell's labels, Target, Harris Teeter, Food Lion and other store rewards)
- Social Media** (Manage PTSA Facebook and other accounts)
- Spirit Store** (Order merchandise and coordinate sales)
- Student PTSA Support** (Collaborating with club for student participation in PTSA events such as recruiting for feeder schools)
- Supply Packs** (Organize order forms and payment, distribute product)
- Take Your Family to School Week** (Plan and implement week long events involving families in February)
- Teacher/Staff Appreciation** (Plan and organize events for Teacher Appreciation Days, Week)
- Tutoring** (Organize volunteers for in-school tutoring needs)
- Volunteer Coordinator** (Recruit and communicate with volunteers about needs in PTSA/School)
- Website** (Manage PTSA Website)
- Welcome Desk** (Organize and staff the desk at the front office of the school, manage school tours)

Comments: _____

**A detailed list of each office/committee responsibilities is available at the
BMS Front Office Desk or PTSA website www.BaileyMiddleSchool.info**

If you are interested in learning more about an officer position, a committee or the responsibilities of a chairperson, please contact one of these members of the nominating committee:

Stephanie Sparks, Nominating Committee Chair Stephanie@SparksEmail.com

Melinda Becroft mbecraft01@gmail.com Diane Coulson dcoulson@tangeroutlet.com

Meg Lindekens meglindy@bellsouth.net Amy Tomscheck tomsheckx@roadrunner.com